

CHALFONT ST. GILES PARISH COUNCIL

A meeting of the Finance and General Purposes Committee was held on Monday 24 February 2020 in the Gardens Association Hall, School Lane at 8.00 p.m.

Present: Cllr R Gill (Chairman), Cllr P Lea-Wilson, Cllr G Kirkby, Cllr G Patrick, Cllr Ryman and the Clerk.

Public Forum: None.

1. Apologies for absence: None.

2. Minutes of the meeting held on 27 January 2020 report 04/20: Were agreed in meeting.

3. Declarations of Interest: Cllr Ryman expressed an interest in item 7.11 as a governor at Chalfont St Giles school.

4. Clerks notes: Noted.

5. Correspondence:

5.1. Request for a Neighbourhood Watch sign on the lamppost at the junction of Narcot Way and Palliser Road: This was agreed, it was also agreed that future requests should be granted without bringing to the committee.

6. Correspondence received after the circulation of the agenda: None.

7. Current Matters:

7.1. To agree the amended Financial Regulations: The amended financial regulations were agreed. These will be taken to full council for adoption.

7.2. To review the current Standing Orders: It was agreed that the current standing orders were still fit for purpose and would be taken to full council for readoption.

7.3. To review the current risk assessment documents: This was moved to the next meeting.

7.4. To discuss the street lighting issues on the Bowstridge Lane estate: A resident has complained that the street lighting provided on Bowstridge Lane is inadequate. Ten of the sixteen lights on the estate are affixed to the walls of properties. All of the properties have gardens so the actual light reaching the street is minimal. The clerk would look into replacing the street lighting on the Bowstridge Lane estate with energy efficient lighting and would seek out grants for this work. This could also be a project for future CIL payments.

7.5. To agree banking mandates for the new savings accounts: The signatories for the Bank Mandates will remain as Cllr Gill, Cllr Bray, Cllr Patrick and Cllr Kirkby. The clerk will also become a signatory with limited approval rights (£1). There will always be 2 signatories on any withdrawals from the accounts.

7.6. To review an agreement from October 2018 minute 6.10 44/18 to acquire a Parish Council credit card: It was agreed that this should go ahead. Cllr Patrick would sign the documents required for approval.

- 7.7. To discuss the Bucks Healthcare Trust outstanding Library maintenance:** No updates available at this time, move to the next agenda.
- 7.8. To review the frequency of Finance and General Purposes Committee meetings:** It was agreed that F&GP meetings would move to become bi-monthly (every two months) except when precept setting then extra meetings may be called to deal with the extra work around budget setting.
- 7.9. To agree a policy for CIL payments, spending and accounting:** Moved to the next meeting.
- 7.10. To review the Privacy Impact Statement for CCTV cameras at Bowstridge Lane Recreation Grounds:** Moved to the next meeting.
- 7.11. To discuss concerns regarding trees at Chalfont St Giles Nursery School:** (Cllr Ryman left the room for this discussion) Cllr Gill and Cllr Patrick had attended the Infant School in January 2020 and had examined the playground. The Chestnut trees in the playground have shallow roots these are causing the surface to break up. The damaged surface is a trip hazard for the children. As the trees are within a conservation area planning permission will need to be granted to remove the trees. It was agreed that the Parish Council would support this planning application once received. It was also suggested that a councillor could become part of the committee researching suitable replacement trees for the playground. Clerk will send a letter to Ms Elen Peal to inform her of this decision.
- 8. Payment of Accounts:** Invoices were examined and signed for later online authorisation. Monthly accounts were signed as reconciled with the corresponding bank and building society accounts.
- 9. Items for future agendas:**
- 9.1. To review the current risk assessment documents**
 - 9.2. To discuss the Bucks Healthcare Trust outstanding Library maintenance**
 - 9.3. To agree a policy for CIL payments, spending and accounting**
- 10. Date of next meeting:** Monday 23 March 2020 at 8pm
- Meeting closed at 8.42pm**