

CHALFONT ST GILES PARISH COUNCIL

A virtual meeting of the Parish Council was held on Wednesday 3 June 2020 at 8.00pm.

Present: Cllr M Phillips (Chairman), Cllr D Bray, Cllr J Chamberlain, Cllr G Kirkby, Cllr R Gill, Cllr P Lea-Wilson, Cllr J Lomas, Cllr R Massey, Cllr D Vilcans-Moody and the Clerk.

Public Forum

1. **Apologies for absence:** Cllr G Patrick and Cllr J Ryman.
2. **Declarations of Interest:** None.
3. **Minutes of the meetings held on 6 May 2020 report 16/20:** Were not available for the meeting.
4. **Clerks notes:** Noted.
5. **Correspondence:**
 - 5.1. **Request from Chalfont Saints for the use of the Junior Football pitch during the 2020/2021 season:** Agreed.
6. **Correspondence received after the agenda was circulated:**
 - 6.1. **Email from a resident living near to Shortenills woods complaining of dog waste, inconsiderate parking and speeding traffic on Nightingales Lane:** The Council will find the costs of a new dog waste bin and consider the costs in line with budgets at the next meeting. Issues regarding parking and speeding need to be reported to the Highways authority.
 - 6.2. **Email from a resident complaining about COVID 19 being spread by plants and the removal of trees from Dodds Lane.:** Noted.
7. **Reports from committees**
 - 7.1. **Planning Committee meeting 14 May 2020 17/20:** Minutes were proposed by Cllr Bray and seconded by Cllr Massey – all agreed.
8. **Standing items:**
 - 8.1. **HS2 Updates:** Cllr Phillips and the Clerk had a meeting with a representative from Barhale, the contractor who is installing the new water main running from Amersham to Chalfont St Giles. A path would be created for the vehicles used to create the new pipeline but this will be removed completely once the work is completed. No rights of way footpaths would be closed during this work and the new pipeline will not interfere with the River Misbourne. An information sheet will be published to inform our residents.
 - 8.2. **Reports from outside organisations:** None.
9. **Current matters:**
 - 9.1. **To discuss the Parish Council response to the COVID 19 pandemic and the resulting legislation:** A meeting took place between the Principal Economic Development Officer of Buckinghamshire Council and Cllrs Gill, Chamberlain, Vilcans-Moody. In that meeting a number of options were given regarding reopening the High Street. The Council considered each option and decided that the most useful to protect pedestrians would be a 20mph speed limit through the High Street. This would be taken to Buckinghamshire Council on 4th June to allow for the Temporary Traffic Regulation Order to be made in time for the re-opening of several more High Street Shops on 15 June. A meeting with the businesses in the village would be arranged

through the Business Support Group Facebook page to allow them to have their say about the proposals being made.

An award scheme for volunteers who helped during the Covid 19 pandemic has been announced by the Government. Three villagers were nominated for this award.

- 9.2. To discuss a rural bus service – Cllr Phillips:** The Parish Council have recently become aware that Buckinghamshire Council have access to Government funding for the improvement of bus services. On many previous occasions the Parish Council had been informed that funding was not available and Cllr Phillips proposed that an application be submitted to Buckinghamshire Council as soon as possible. This was agreed unanimously.
- 9.3. To discuss a public update on Parish Council activity over the last 12 months:** Due to the COVID 19 lockdown the Council has agreed to continue for a further 12 months without an annual meeting of the council. It was agreed that we should still inform the public about our activities over the last 12 months by an article in the village newsletter.
- 9.4. To agree the return of Duck Pond Markets in line with Government guidance – Cllr Kirkby:** The Parish Council have agreed to manage the Duck Pond Market contract now that BAT4CSG has become an events group. Cllr Kirkby has created a contract between the Parish Council and Duck Pond Markets based on the agreement made with BAT4CSG. It was agreed that this contract should be sent to our solicitors to check legality before signing. Duck Pond Markets have expressed an interest in re-opening the market on the village green on Saturday 20 June in line with Government guidance. It was agreed that the Council would allow the market to re-open once a full COVID 19 risk assessment is submitted and the new contract has been signed.
- 9.5. To agree the Parish Council insurance and motor insurance:** Insurance documents had been circulated. It was agreed to go ahead with a three year contract for the general insurance and one year for the motor vehicle insurance.
- 9.6. To approve the end of year auditor report, accounts and the Annual Governance and accountability return (AGAR) for 2019/2020:** The auditor's end of year report by Auditing Solutions Limited was approved as a factual account of the business of the Parish Council. Page 3 of the AGAR report was completed and signed accordingly by Chris Hackett from Auditing Solutions. The AGAR statements had been agreed at the earlier Council meeting and the figures in boxes 1 to 11 were agreed in the online meeting for later signature by the chairman of the meeting.
- 9.7. To agree future meeting dates:** The next meetings will be, Finance Committee on 22 June 2020, Planning Committee on 24 June 2020 and Council meeting on 1 July 2020.
- 10. Accounts for March and April 2020:** Were examined and agreed in the meeting.
- 11. Items for future agendas:** The Christmas Lighting switch on event.
- 12. Date of next meeting – Wednesday 1 July 2020 at 8.00pm**

Meeting closed 10.16pm