

## CHALFONT ST. GILES PARISH COUNCIL

A meeting of the Finance and General Purposes Committee was held on Monday 27 January 2020 in the Gardens Association Hall, School Lane at 8.00 p.m.

**Present:** Cllr Gill (Chairman), Cllr Kirkby, Cllr P Lea-Wilson, Cllr Patrick, Cllr J Ryman and the Clerk.

**Public Forum:** None.

1. **Apologies for absence:** None.
2. **Minutes of the meeting held on 16 December 2019 report 52/19:** Were agreed and signed in meeting.
3. **Declarations of Interest:** None.
4. **Correspondence:** None.
5. **Correspondence received after the circulation of the agenda:**
  - 5.1. **Request from Chalfont St Giles Library for a contribution towards the bi-annual maintenance for the front doors to retain the BS/EN16005:** The lease with the library states that the Parish Council is responsible for the external fixtures and fittings and the library is responsible for the internal fixtures and fittings. As a door is both internal and external it was agreed that the Council would pay for one maintenance visit per year.
6. **Current Matters:**
  - 6.1. **To Review the Financial Regulations:** The Financial regulations were amended in line with the NALC recommendations 2019. The amendments were agreed with additional information pertinent to Chalfont St Giles being added at section 15 and section 19. Updated regulations to be taken to the next Parish Council meeting for adoption.
  - 6.2. **To agree to use a Planning Consultant to carry out a review of the documentation presented in planning application PL/19/4421/FA:** This was agreed.
  - 6.3. **To update on the Bucks Healthcare Trust outstanding Library maintenance:** Outstanding invoice for works to the exterior of the library has now been paid. Clerk has now got a contact within Bucks Healthcare Trust for future issues. A surveyor has now attended the flat to examine the cracks to the garage and the garage roof.
  - 6.4. **To discuss investment opportunities for our reserves:** A document outlining investment banking opportunities in line with our investment strategy. The CCLA Public Sector Deposit fund was discussed but this may not fall within the financial services compensation scheme. The Clerk to pursue the options available to the Council.
  - 6.5. **To agree a grant for the 2020 Literary Festival:** A grant of £600 was requested for the Literary Festival for prizes for the literary competitions which run throughout the competition. This grant was agreed.
  - 6.6. **To agree to remove from reserves, funds for the purchase of a container and chipper:** Following a letter from Chiltern District Council stating that planning permission is not required for a container at the Tractor Shed, the committee agreed for funds to be moved from reserves to cover the cost of a container and chipper.

7. **Payment of Accounts:** Accounts for December were presented at the meeting. Invoices were examined and signed for later online authorisation.
8. **Items for future agendas:** None.
9. **Date of next meeting:** Monday 24 February 2020 at 8pm

**Meeting closed at 8.54pm**