

CHALFONT ST. GILES PARISH COUNCIL

A meeting of the Finance and General Purposes Committee was held on Monday 25 March 2019 in the Gardens Association Hall, School Lane at 8.00 p.m.

Present: Cllr R Gill (Chairman), Cllr G Kirkby, Cllr P Lea-Wilson, Cllr S Long, Cllr Ryman and the Clerk.

Public Forum: None.

- 1. Apologies for absence:** Cllr G Patrick
- 2. Minutes of the meeting held on 25 February 2019 report 10/19:** Were agreed and signed in the meeting.
- 3. Declarations of Interest:** None,.
- 4. Correspondence:**
 - 4.1. Letter from Buckinghamshire Building Society reducing the investment allowances in the Business account.** Noted.
 - 4.2. Email from a resident detailing congestion on Roughwood Lane:** The resident is to be asked for a solution to the problem and if it is feasible the Parish Council will support the request to the Highways Authority.
 - 4.3. Email from a resident asking for help with road safety issues on the A413 junction with Mill Lane:** The resident is to be asked for a solution to the problem and if it is feasible the Parish Council will support the request to the Highways Authority.
- 5. Correspondence received after the circulation of the agenda.**
 - 5.1. Email from a resident regarding the Narcot Lane Cycle Path:** This question about a cycle path extension has previously been responded to and the resident will be referred back to the earlier response.
 - 5.2. Email from TfB regarding unauthorised road works in the area:** Noted.
 - 5.3. Request from the tennis club to add an advertising banner to the village green to promote their open day:** Granted.
- 6. Current Matters:**
 - 6.1. To update maintenance requirements of the Community Library building:** The new electronic door has been installed and paid for and is making a difference to library users. The facia will be installed mid April.
 - 6.2. To update the Football Club lease maintenance programme:** An updated maintenance programme was submitted. Progress is still being made.
 - 6.3. To update the renewal contract for the phone mast at the recreation ground:** The contract has been agreed by the client and is currently with the solicitors. The paperwork should be sent to the office by the end of the week.
 - 6.4. To agree the wording for the Village Improvement and Enhancement Fund Policy:** Copies of the policy wording were circulated to be discussed at the next meeting.

- 6.5. To update on the issues with the bowling club:** The land registry documents have been submitted and the EPC survey has been conducted. The EPC report is due this week and the updated lease will be circulated shortly.
- 6.6. To discuss the amendments to the war memorial:** Following a meeting with the Parish Church an email has been sent to the planning office at Chiltern District Council to assess whether a planning application will need to be submitted for the amendments to the war memorial. Quotes have been sought for the bronze plaques.
- 6.7. To discuss village establishments:** Cllr Kirkby requested further information from Chiltern District Council about what criteria need to be satisfied for an entity to be deemed a community asset. Cllr Kirkby to follow this further and report to next meeting.
- 6.8. To agree a sponsorship policy:** Cllr Gill will look at items and review an example sponsorship policy and bring to the next meeting.
- 6.9. To discuss the end of year internal audit criteria:** The criteria set by the internal auditor for the May audit was discussed. The committee was happy with the areas to be examined.
- 6.10. To assess and approve grant applications.**
 - 6.10.1. Medi SOS bags:** There was confusion about some elements of this application, Cllr Gill to follow this up and bring further information to the next meeting.
 - 6.10.2. All Together Community CIC:** It was agreed to award £250 to support a shared lunch club in Jordans Village Hall.
- 7. Payment of Accounts:** Accounts were circulated and reconciliations with bank statement signed.
- 8. Items for future agendas:** Items carried forward from this agenda.
- 9. Date of next meeting:** Monday 22 April 2019 at 8pm

Meeting closed at 9.48pm