

CHALFONT ST GILES PARISH COUNCIL

A meeting of the Parish Council was held on Wednesday 6 March 2019 at The Gardens Association Hall, Chalfont St Giles at 8.00p.m.

Present: Cllr G Patrick (Chairman), Cllr D Bray, Cllr J Chamberlain, Cllr R Gill, Cllr G Kirkby, Cllr J Lomas, Cllr S Long, Cllr R Massey, Cllr M Phillips, Cllr C Santry and the Clerk.

A reporter from My Chalfonts News, Charlie Reynolds.

Public Forum

A representative from the Twinning Association attended to give information about the events to celebrate 40 years of Twinning with Graft de Rijk. The events will take place between 6th to 10th June 2019.

The Chair of the Chalfont St Giles Revitalisation Committee attended. New cards depicting village scenes have been created to be sold in the Community Library. In association with Chiltern District Council a 'Midsomer murders' inspired walk was being created to encompass the Parish Church, Miltons Cottage and the Quaker Meeting House. The Chilterns Walking Festival takes place twice a year and it is anticipated that walks within the Parish may be included.

The Chairman asked for the following items to be heard 'in committee', 8.1 Neighbourhood Plan and 8.7 Staffing Issues.

1. **Apologies for absence:** Cllr P Lea-Wilson and Cllr J Ryman
2. **Declarations of Interest:** None.
3. **Minutes of the meetings held on 6 February 2019 report 07/19:** Agreed and signed in meeting.
4. **Clerks notes:** Noted.
5. **Correspondence:**
 - 5.1. **Temporary Traffic Regulation Order for Three Households between 25 March 2019 and 28 June 2019:** Noted.
6. **Correspondence received after the agenda was circulated>**
 - 6.1. **Email from a representative of the 48 Chesham and Amersham asking for clarification of the rules affecting groups using the village green:** Response agreed.
 - 6.2. **Email from a member of the Back Lane Allotments Association (BLAA) informing us about the members of the committee standing down and looking to recruit new members:** Noted.
 - 6.3. **Email from a resident asking for our website to be updated as information on the site is incorrect:** Site does hold correct information. Cllr Gill to see what can be done about the 'Zombie' pages.
7. **Reports from committees**
 - 7.1. **Planning Committee meeting 13 February 2019 08/19:** Proposed by Cllr Bray seconded by Cllr Lomas. All agreed.
 - 7.2. **Open Spaces Committee meeting 20 February 2019 09/19:** Proposed by Cllr Patrick, Cllr Phillips identified a number of omissions. Minutes will be brought to the next Open Spaces Committee meeting for agreement.
 - 7.3. **Finance and General Purposes Committee meeting 25 February 2019 10/19:** Proposed by Cllr Gill and seconded by Cllr Long. All agreed.

8. Current Matters:

- 8.1. To update the Neighbourhood Plan.** (In committee item)
- 8.2. To discuss the future for the silent soldiers:** This has been brought to the attention of the Memorial Hall Committee who have a meeting later this month.
- 8.3. To agree the Frank Plumb legacy financial transactions:** In consultation with the Auditors, the clerk had calculated the interest payments on the capital sum £2219.44 using the Bank of England Base Rates of interest from 2004 to 2018. The total amount to be transferred into the Frank Plumb Legacy Account will be £2869.70.
- 8.4. To agree to support the letter from Greatwood Parish Council regarding HS2:** It was agreed to support this letter as it contained many of the points the Parish Council had raised in the petitions to the House of Lords.
- 8.5. To discuss the Polling Station review:** The polling stations for the Parish remain unchanged.
- 8.6. To discuss new councillor recruitment:** As this is an election year for many councils, there is useful recruitment materials on the National Association of Councils website. The clerk will adapt these to our council and begin a recruitment drive as soon as possible. Cllr Long and Cllr Santry will resign from the council at their last committee meeting of this council year.
- 8.7. To discuss staffing issues.** (In committee item)
- 8.8. To adopt the Financial Regulations of the council:** The Financial regulations had been examined and agreed by the Finance and General Purposes Committee. As no changes were made to the document it was agreed to adopt the Financial Regulations as a policy document of the council.
- 8.9. To agree a date for the Parish Annual meeting and the Annual meeting of the Parish Council:** It was agreed to hold these meetings on Wednesday 1 May 2019.
- 8.10. To agree and adopt the council asset register:** The asset register had been amended to add the replacement van. This was agreed.
- 8.11. To agree and adopt the council risk register:** The council risks had been assessed by the relevant committees with some additions and suggestions made by both committees. This is a live document and subject to change and therefore it was adopted by the council in the current format.
- 8.12. To update on HS2 within the Parish:** A meeting between HS2/Fusion and the residents of Bottom House Farm Lane has been agreed for the 25 March. This is to outline the works proposed for the junction of Bottom House Farm Lane and the junction with the A413

9. Accounts for January 2019: The accounts were agreed in meeting.

10. Items for future agendas.

11. Date of next meeting – Wednesday 3 April 2019 at 8.00pm

Meeting ended 9.44pm