

## CHALFONT ST. GILES PARISH COUNCIL

A meeting of the Finance and General Purposes Committee was held on Monday 21 January 2019 in the Gardens Association Hall, School Lane at 8.00 p.m.

**Present:** Cllr R Gill (Chairman), Cllr P Lea-Wilson, Cllr G Kirkby, Cllr S Long, Cllr G Patrick, Cllr Ryman and the Clerk.

### **Public Forum:**

The Treasurer and Chairman from Chalfont St Giles Wasps Football Club attended to inform the committee of the progress being made towards the maintenance of the club. A clear plan had been created for works required and estimates for the work to be completed using both contractors and volunteers. It was agreed for the club to send an update to the plan of works each month before the next F&GP meeting. It was also agreed for Councillors to attend the club to inspect the works that had been carried out. The insurance requirements had been taken into consideration and some work was required, this would be prioritised.

A representative from Cluttons attended to discuss the new rental agreement for the O2 mast at the recreation ground. The new contract takes into account the value of the land and adds compensation to come to the annual value of the agreement. The agreement would be for 10 years, however a clause could be added to review the agreement in light of any tribunals that may challenge the new government paper which came into force in 2018. Clerk to provide the valuation of the land to Cluttons. Also it was agreed that a cost for visits beyond a number planned should be incorporated into the contract to cover costs and Telephonica historically have been very bad a turning up for set appointments.

- 1. Apologies for absence.** None.
- 2. Minutes of the meeting held on 17 December 2018 report 52/18:** Were agreed and signed in meeting.
- 3. Declarations of Interest:** None.
- 4. Correspondence:**
  - 4.1. Letter from the Bowling Club regarding water supply at the clubhouse:** It was agreed to set up a meeting with the Bowling Club to discuss the issues.
- 5. Correspondence received after the circulation of the agenda:** None.
- 6. Current Matters:**
  - 6.1. To agree and sign the new devolved services contract 2019/2020:** The contract for Devolved Services was agreed for a further year with the addition of a conflict resolution clause. Cllr Gill and Cllr Patrick signed the agreement.
  - 6.2. To discuss maintenance requirements of the Community Library building:** Despite eight companies being asked to quote for the repairs required to the outside of

the Community Library building only two had sent in quotes. The committee agreed to accept the lowest quote. A further issue with the electric door mechanism to the library had arisen. Quotes had been received for the work to be carried out, the cheapest being over £4k. The Library Lease was checked and the Parish Council is responsible for the electrical elements of the building including the external doors. The committee agreed to pay for the repairs/replacement door mechanism.

- 6.3. To discuss the Football Club lease maintenance programme:** Following the committee members attending the Public Forum, the committee agreed to ask for monthly updates to ensure that the planned works are carried out. Cllr Kirkby agreed to attend the club to examine the issues and works to be carried out.
- 6.4. To discuss the renewal contract for the phone mast at the recreation ground:** Following the discussion in Public Forum, the committee agreed to await further information from Cluttons before taking this forward.
- 6.5. To agree the wording for the Village Improvement and Enhancement Fund Policy:** More detail was agreed for the policy with the amendments to be brought to the next meeting.
- 6.6. To update the Parish Council Risk assessments:** The risk assessments generated by the clerk using the Local Council Risk System were given to Cllr Gill for his examination.
- 6.7. To agree the Financial Regulations:** The current Financial Regulations were examined and it was agreed that they are still fit for purpose therefore they were adopted for another year.
- 6.8. To assess and approve grant applications:** It was agreed that the grant applications should be considered only once a year therefore in 2019/2020 financial year the grant applications would be considered in February.
  - 6.8.1. The Chilterns Dial a Ride:** It was agreed to award £600.
  - 6.8.2. Chilterns Citizens Advice Ltd:** It was agreed to award £600
- 6.9. To discuss the amendments to the war memorial:** A response from the Diocese had not yet been received and we cannot progress without their authority.
- 6.10. To discuss village establishments:** Cllr Kirkby agreed to find out more about the Stone Place on the High Street and to find out the requirements for registering a community asset.
- 6.11. To agree a sponsorship policy:** Moved to the next meeting.
- 6.12. To update on village street lighting:** Moved to the next meeting.
- 7. Payment of Accounts:** The accounts were reconciled against the bank statements.
- 8. Items for future agendas.**
  - 8.1. To add bag dispensers to the Dog bins in the Parish (Open Spaces)**
  - 8.2. To add independent water and electricity meters to the Sports Clubs at the recreation ground.**
- 9. Date of next meeting:** Monday 25 February 2019 at 8pm

**Meeting closed at 9.29pm**