

CHALFONT ST GILES PARISH COUNCIL

A meeting of the Parish Council was held on Wednesday 4 April 2018 at Gardens Association Hall, Chalfont St Giles at 8.00p.m.

Present: Cllr G Patrick (Chairman), Cllr D Bray, Cllr R Gill, Cllr P Lea-Wilson, Cllr S Long, Cllr R Massey, Cllr M Phillips, and the Clerk H Griffiths.

Public Forum: None.

1. **Apologies for absence:** Cllr J Chamberlain, Cllr J Lomas Cllr J Ryman, Cllr C Santry and Cllr C Sweales
2. **Declarations of Interest:** None.
3. **Minutes of the meetings held on 7 March 2018 report 10/18:** Were agreed and signed in meeting. Minutes of the meeting held on 7 February 2018 report 6/18 were also amended to record the presence of Cllr P Lea-Wilson in the meeting.
4. **Clerks notes:** Noted.
5. **Correspondence:**
 - 5.1. **Request for regular banners on the village green from Chalfont St Giles Messy Church:** This was agreed providing there are no other bookings for the green. Removal will be by the day following the event, otherwise future permissions will be rescinded.
 - 5.2. **Modernising Local Government in Buckinghamshire. Circulated by email.** The Parish Council does not have a view on this but individual councillors may respond with their personal views. Add links to both County and District council plans on the web site.
6. **Correspondence received after the agenda was circulated:**
7. **Reports from committees**
 - 7.1. **Planning Committee meeting 14 March 2018 11/18, proposed by Cllr Bray and seconded by Cllr Long, all agreed.**
 - 7.2. **Open Spaces and amenities committee 21 March 2018 12/18, proposed by Cllr Patrick and seconded by Cllr Massey, all agreed.**
 - 7.3. **Finance and General Purposes Committee 26 March 2018 13/18, proposed by Cllr Lea-Wilson and seconded by Cllr Long, all agreed.**
8. **Current Matters:**
 - 8.1. **To update the Neighbourhood Plan:** There have been few responses to the neighbourhood plan consultation which closes at 5pm on 9 April. To try to encourage more responses the consultation had been advertised on the website, twitter, Save St Giles and the village newsletter.
 - 8.2. **To discuss the WW1 commemorations:** The presentation about the WW1 Commemorations had been very well received with ideas coming forward for further events and activities. Cllr Chamberlain had forwarded a note to state that she was still awaiting confirmation of costs and dimensions for Returning Soldiers so asked for no further action until this was clarified.
 - 8.3. **To update GDPR preparations:** The Clerk had received documentation from the Society of Local Council Clerks (SLCC) outlining how to deal with the GDPR. This presented the

opportunity to look at all council documentation and data retention requirements as the regulation deals with paper and electronic correspondence and documentation. The view would be to delete any data the council is not legally required to retain and apply the GDPR to all other records and documentation. The Clerk proposed to work on Saturdays in the run up to the GDPR coming into force on 25 May. This was agreed with payments for this overtime at time and a half.

8.4. To discuss the Chiltern and South Bucks Open Space Strategy document: This is a consultation document detailing the open spaces in Chalfont St Giles. The document is factually incorrect as it attributes the recreation ground at Bowstridge Lane as belonging to Little Chalfont. Cllr Bray to contact Peter Martin. Clerk to respond to the consultation with the errors in the document.

8.5. To discuss the Outline Planning permission for the Miltons Head CH/2018/0327/OA: The planning application had been discussed at the earlier planning meeting and the material considerations would be sent back to the planning department in the usual way. A letter to be sent to Head of Planning at Chiltern District Council explaining that this development was contrary to our Neighbourhood Plan and to submit the evidence of the 700 name petition against change of use. Documents to be added to the village newsletter.

Cllr M Phillips arrived at the meeting at 9pm having attended meetings with HS2 re Bottom Farm House Lane. The Council thanked Cllr Phillips for attending these meetings on behalf of the council.

8.6. To review the Local Government Ethical Standards: No comments will be sent to this review.

8.7. To discuss the value of comments on planning applications: Statistics were discussed for the year 2017 where 137 planning applications were examined. Of those applications, the Parish Council objected to 37. Chiltern District Council refused permission to 1 application, 2 were withdrawn and 5 were granted conditional permission where the conditions related to the objections raised by the council. The rest were granted conditional permission. Cllr Bray stated that in future situations where the Parish Council had strong objections to a planning application, he, as a District Councillor would ask for the application to be heard by planning committee. A letter to be sent to CDC head of planning quoting our statistics and asking for clarification on the role the Parish Council plan in planning.

8.8. To agree staff salaries: An annual bonus for the Council staff was agreed by all. The National salary increases were not yet agreed but would be brought back to council.

9. Accounts for February 2018: Invoices were checked and signed in meeting for later online authorisation.

10. Items for future agenda: GDPR

11. Date of next meeting – Wednesday 2 May 2018