

CHALFONT ST. GILES PARISH COUNCIL

A meeting of the Finance and General Purposes Committee was held on Monday 26 March 2018 in the Gardens Association Hall, School Lane at 8.00 p.m.

Present: Cllr P Lea-Wilson (Chairman), Cllr S Long, Cllr G Patrick, Cllr M Phillips, Cllr J Ryman and the Clerk. Buckinghamshire County Councillor Timothy Butcher was also present.

Public Forum: None.

- 1. Apologies for absence:** Cllr R Gill and Cllr C Sweales
- 2. Minutes of the meeting held on 26 February 2018 report 09/18:** Were agreed and signed in meeting.
- 3. Declarations of Interest:** None.
- 4. Correspondence:** None.
- 5. Correspondence received after the circulation of the agenda:** None.
- 6. Clerks Report:** Noted.
- 7. Current Matters:**
 - 7.1. To discuss the renewal of the Bowling Club lease:** The lease was being held up by the land registry documentation which was still being delayed due to questions over the ownership of Hearne Court.
 - 7.2. To update on the Football Club Lease conditions:** No update from the Football Club on any actions taken with regards to the maintenance plan they submitted to council. Cllr Patrick asked to attend the next meeting of the football club committee, this was agreed. A letter to be sent to the football club to convey the seriousness of the situation along with a request to see their public liability insurance.
 - 7.3. To update on the requests for crossings in the Parish:** Scheme request briefs had been completed by Cllr Mary Phillips for a traffic island or pelican crossing on the A413 and by the Headteacher of Chalfont St Giles village school for a safe crossing point on Up Corner. These will be forwarded to Transport for Buckinghamshire.
 - 7.4. To discuss ways of tackling the litter in the village centre:** Chiltern District Council (CDC) Waste Services are contracted to litter pick the village twice a week from Pheasant Hill to Bowstridge Lane. However the Clerk was informed that a litter pick was currently being performed five days a week. The groundsmen will be tasked to identify litter in the

village centre and check to see whether it is still there 24 hours later. If the litter is not being collected we will inform CDC.

7.5. Grant Applications for the fourth quarter: A grant application from the Show Committee for £5k to install a new electricity supply to Silsden Meadow. The application was rejected as there is currently no money left in the Grants budget and as the grant request is too vague. A letter to be sent to ask for a detailed plan for the proposal and to include quotes for the work.

7.6. To agree a new three year unmetered supply for electricity: Estimates had been received from Npower and EON, further estimates had been sought but not received. A resolution to accept the 36 month EON contract as this appeared to be the best value for money was agreed. The contract cost will decrease as we install LED street lighting.

7.7. To discuss LAF funding for traffic related issues: Cllr Tim Butcher explained the three LAF projects:

7.7.1. CH LAP 1819_09 Chalfont St Giles Stop Lines Scheme. The Parish Council had requested a stop junction to be added to the corner of Back Lane and Bottrells Lane. This was assessed by TfB but was found to be outside of the criteria for a stop junction therefore this scheme will not go ahead.

7.7.2. CH LAP 1819 _10 Chalfont St Giles Narrowing Signage Scheme. The Parish Council had requested road narrowing signs to be added to Back Lane junction with Deanway. It was agreed that there would be no value in a sign from Deanway onto Back Lane, but a sign to indicate the road narrowing on Back Lane was possible. Cllr Butcher said that he would explore the inclusion of 'Slow' being painted on the road. The cost of the original proposal was £694, this cost would be adjusted because of the new factors being considered.

7.7.3. CH LAP 1819_06 Deanway Parking Scheme. Cllr Butcher indicated that Deanway was at the top of the Capital Maintenance Scheme for micro resurfacing and this would be carried out around July 2018. After the resurfacing the parking scheme lines would be painted. Payment for the scheme would be required after completion of the works. The cost of the proposal was £6198. The Parish Council had originally agreed to pay £5k towards this scheme with the Conservation Area Committee agreeing to pay £1k. The

committee agree to increase the Parish Council contribution to £5198 to allow the scheme go ahead.

Cllr Butcher asked for suggestions for small funding bids to allow access to the funding no longer required for LAF bid CH LAP 1819_09.

7.8. To discuss parking issues on Bowstridge Lane: Cllr Butcher had received complaints about the problems that parking on the brow of Bowstridge Lane were causing to traffic coming from Dibden Hill. He asked whether the council could look at the area in question to decide whether the double yellow lines should be extended to the brow of the hill.

7.9. To agree to the closure of a dormant building society account: It was resolved to close account number 4201-00022-9 at the Buckinghamshire Building Society and to add the monies to the Nat West current account.

7.10. To update Standing Orders: The committee resolved that the current standing orders were still fit for purpose and adopted them again for another year.

7.11. To update Financial Regulations: The committee resolved that the current financial regulations were still fit for purpose and adopted them again for another year.

8. Payment of Accounts: Accounts for February 2018 were agreed. Invoices were checked in meeting for future online authorisation.

9. Items for future agendas.

9.1. GDPR to be added to the agenda for full council.

9.2. Policy wording for the Improvement Fund

10. Date of next meeting: Monday 23 April 2018 at 8pm

Meeting concluded 9.04pm.

