

## CHALFONT ST GILES PARISH COUNCIL

A meeting of the Parish Council was held on Wednesday 7 June 2017 at Gardens Association Hall, Chalfont St Giles at 8.00p.m.

**Present:** Cllr G Patrick (Chairman), Cllr D Bray, Cllr J Chamberlain, Cllr R Gill, Cllr J Lomas, Cllr S Long, Cllr R Massey, Cllr C Santry, Cllr C Sweales and the Clerk H Griffiths.

### Public Forum

1. **Apologies for absence:** Cllr P Lea-Wilson, Cllr J Lomas, Cllr J Ryman
2. **Declarations of Interest:** None.
3. **Minutes of the meetings held on 3 May 2017 report 19/17:** Were agreed and signed in meeting.
4. **Clerks notes:** Noted.
5. **Correspondence:**
  - 5.1. **Letter to ask for Traffic Calming on Up Corner (circulated by email):** Clerk to formally ask Tfb technician for advice.
  - 5.2. **Letter from a resident regarding pond, planning and other issues (circulated by email):** Clerk to send on details of the council's responses to the planning applications mentioned in the letter.
  - 5.3. **Public Space Protection Order – Burnham Beaches (circulated by email)** Noted.
6. **Correspondence received after the agenda was circulated:**
  - 6.1. **Chalfont St Giles Community Library has won The Queens Award for Voluntary Service:** A letter of congratulations to be sent to the library trustees.
  - 6.2. **An Open Invitation from Chalfont St Giles Youth Club to their AGM on Saturday 24 June at 12 noon.** None of the councillors in attendance could to attend this agm. Cllr Long agreed to write to the absent members to ask if they could attend.
7. **Reports from committees**
  - 7.1. **Planning Committee meeting 3 May 2017 report 18/17:** Proposed by Cllr Bray and seconded by Cllr Chamberlain, all agreed.
  - 7.2. **Open Spaces and Amenities Committee meeting 17 May 2017 report 20/17:** Proposed by Cllr Patrick and seconded by Cllr Bray, all agreed.
  - 7.3. **Finance and General Purposes Committee meeting 22 May 2017 report 21/17:** Proposed by Cllr Gill and seconded by Cllr Long, all agreed.
  - 7.4. **Planning Committee meeting 24 May 2017 report 22/17:** Proposed by Cllr Gill and seconded by Cllr Long. All agreed.
8. **Current Matters:**
  - 8.1. **To accept the external Audit report and to agree and sign the Mazars Audit report:** The audit report by Auditing Solutions Ltd was accepted and agreed. The Mazars external auditors report was checked and signed in the meeting by the Chairman Cllr G Patrick and the clerk.
  - 8.2. **To discuss the Annual Parish Meeting:** The meeting was interesting but very few parishioners attended. To improve publicity some members could attend a social media

course – details to be circulated by the clerk. It was agreed that the location of the next annual parish meeting would be added to the council agenda in January 2018 for a decision.

- 8.3. To update on the installation of a flag pole in the village:** Deferred to next meeting.
- 8.4. To update the Neighbourhood Plan:** There has been an extension to the deadline for responses to the Neighbourhood Plan survey. Surveys can be submitted until 19 June. Information about the neighbourhood plan had been added to the school book bags. Responses to the consultation had so far been very poor.
- 8.5. To agree three policing priorities for the parish:** Antisocial Behaviour at Bowstridge Lane including bottle smashing and arson; motor cyclists riding on common land and rights of way including Stratton Chase Drive, Blizzards Yard car park, Bowstridge Lane recreation ground; drug users congregating at the football club at Bowstridge Lane.
- 8.6. To discuss the charity signage policy for the devolved services and village green:** The charity signage rules would be advertised on the notice boards and web site. Signs must be not for profit or charity signs and can only be displayed for two weeks before an event. Only 1 sign on the village green at any one time. Up to two signs at other locations within the parish.
- 8.7. To update on the installation of a bench on A413:** This issue had been resolved prior to the meeting. Installation of the bench would take place in line with previous agreements.
- 8.8. To discuss affordable housing in the parish:** Chiltern District Council have the opportunity to extend the Lapraik Grove site but require a housing needs survey to be carried out to support the building of property on greenbelt using the rural exception policy. It was agreed that a working party should be formed to identify the demographic of the village and to find out what type of housing is required. Cllrs Bray, Long, Chamberlain and Sweales agreed to be part of the working party.
- 8.9. To agree a proposal for affordable housing on Townfield Lane:** There is land belonging to Chiltern District Council opposite the Doctors Surgery suitable for approximately 4 houses. The Council agreed that no comment would be made until a detailed planning application had been received.
- 8.10. To discuss a summer window competition to support local businesses:** Cllr Chamberlain had approached several businesses about the possibility of running a summer window competition to tie in with the end of the school term/summer holidays. Most of the businesses agreed to get involved because they change their windows monthly. It was agreed that this should go ahead.

## **9. Items for future agendas.**

- 9.1.** Signs at the Wheelhouse Vet Surgery –
- 9.2.** Office Project Ear Marked Reserve
- 9.3.** Car park '1 hour free' survey
- 9.4.** LAF funding bids

## **10. Date of next meeting – Wednesday 5 July 2017**

**Meeting closed at 9.58pm**