

## CHALFONT ST. GILES PARISH COUNCIL

The meeting of the Open Spaces and Amenities Committee was held on Wednesday 19 April 2017 at the Gardens Association Hall, School Lane at 8pm.

Present: Cllr G Patrick (Chairman), Cllr D Bray, Cllr J Chamberlain, Cllr R Gill, Cllr R Massey Cllr M Phillips, Cllr C Santry and the Clerk.

**Public Forum:** None.

- 1. Apologies for absence:** None.
- 2. Minutes of the meeting held on 15 March 2017 report 11/17:** Agreed and signed in meeting.
- 3. Declarations of Interest:** None.
- 4. Clerks report:** Noted.
- 5. Correspondence:**
  - 5.1. Request to reposition a dog waste bin on Kings Road:** Maps of the current bin and requested new location were shown to council. The bin locations were comprehensively considered at the time of installation and the current request does not merit a change.
  - 5.2. Request for funding to amend the Chalfont St Giles Visitors guide:** It was suggested that more quotes should be sought and the number of copies reduced as there are still several copies of this document in boxes unused – but out of date. Cllr Santry will contact the Information Centre to offer her knowledge of printed materials.
- 6. Correspondence received after the agenda was circulated:**
  - 6.1. Email from a resident regarding the cycle path in Narcot Lane, the hedges on Narcot Lane and the grass cutting regime.** Noted.
  - 6.2. Letter from a resident of Miltons Fields regarding proposed work to the road by the Memorial Hall Trustees.** The clerk is currently looking into these matters.
  - 6.3. Request from the Memorial Hall Trustees to sell tickets on the Village Green for their Open Gardens event:** Agreed.
- 7. Current Matters:**
  - 7.1. To update on devolved services:** The first cut of the season should take place tomorrow. The council agreed that the Dodds Lane/Silver Hill end of Bottrells Lane will not be cut during the first cut and will be cut later in the season or when the visual splays are impaired. Letters will be sent to residents expressing a preference for their grass not to be cut – but this can only be actioned with the agreement of the whole street. Feedback for the Devolved services team is that the grass cutting element of the devolved services is much better now that it is being performed by the Parish Council.
  - 7.2. To discuss the developments in the heritage trail project:** The software has been updated to be read with any QR code reader. The preferred plastic codes are being created and the information is being added. The next stage will be putting the codes up in the village.

- 7.3. To update on the Market on the village green:** There still appear to be stall holders parking around the village green therefore preventing potential shoppers from parking and visiting the shops. It was agreed that a 3 month notice period would be appropriate. Cllrs Bray and Gill who are also representatives of BAT4CSG are to meet with Duck Pond Markets to discuss the way forward. Any suggestions or complaints to Cllr Gill.
- 7.4. To discuss pond maintenance/signage:** There is a petrol interceptor tank that removes the petrol and debris from the road water before delivering it to the pond. The clerk is pursuing TfB to find out when this tank was last emptied. Cllr Butcher has also been emailed to ask for help with this problem. Potential signs were discussed to prevent feeding bread to the ducks which is bad for them and the pond water.
- 7.5. To discuss tree lighting by the village pond:** Further quotes have been requested – defer to next meeting.
- 7.6. To discuss the best kept village competition:** The maps and dates to avoid were agreed. Village clean-up day to be Saturday 27 May, notices to be added to the newsletter to ask for volunteers to help. Groundsmen to weed spray the footpaths in the village to make the weed removal easier.
- 7.7. To agree to a new litter bin being installed in the cemetery near to the compost bins:** It was agreed to purchase a half size wheelie bin to be kept beside the compost bins in the cemetery.
- 7.8. To investigate wildflower areas:** The area identified for this wild flower trial would be on the A413 corner with Pheasant Hill in the direction of Amersham. This is an area included in the devolved services agreement. Contractors will perform the first cut of the season and then the area will be weed sprayed before the wild flowers seeds will be sown. Clerk to contact local nursery business to ask for sponsorship.
- 7.9. To find out more about a village information pack for new residents:** Cllr Chamberlain was waiting for information on this matter.
- 7.10. To discuss funding for the addition of a bench by the bus stop opposite the village green:** It was agreed that there was room for a bench by the bus stop in the village and a member of the public had requested a memorial bench for that location. It was agreed to allow a memorial bench to be installed at this location.
- 7.11. To update re traffic island on the A413 - referred from Council meeting 10/17:** There had been no further correspondence from TfB or the HS2 team.
- 7.12. To discuss the creation of a database for Cemetery records:** Cllr Gill suggested that an access database could be easily created but the data input would require time. As the records must remain in the council office it would require a person to attend the office to input the data. It was suggested that this would be a good opportunity for a D of E Student. If this does go ahead then information from the Deanway closed cemetery should be included.
- 7.13. To agree to new policy regarding cremated remains:** During the previous week cremated remains had been found upon one of the graves. New policy would be created to deal with this situation in future and brought to the next meeting.

**7.14. To discuss the reproduction of the Parish Paths document:** This document is very useful but the Parish Paths Partnership no longer exists. Rights of Way at Bucks County Council are happy for the document to be reproduced. Costs for the reproduction will be sought.

**8. Payment of Accounts:** No accounts were paid in this meeting.

**9. Items for future agendas:**

**9.1.** Update on the application for the show bridge across the Misbourne.

**9.2.** Creation of a pet cemetery

**9.3.** Outdoor exercise equipment.

**10. Date of next meeting:** Wednesday 17 May 2017

**Meeting Closed at 9.38pm**

