

CHALFONT ST. GILES PARISH COUNCIL

A meeting of the Finance and General Purposes Committee was held on Monday 20 February 2017 in the Gardens Association Hall, School Lane at 8.00 p.m.

Present: Cllr R Gill (Chairman), Cllr S Long, Cllr M Phillips, Cllr J Ryman, Cllr D Bray and the Clerk.

Public Forum

1. **Apologies for absence:** Cllr P Lea-Wilson, Cllr G Patrick
2. **Minutes of the meeting held on 23 January 2016 report 04/17:** Were agreed in meeting.
3. **Declarations of Interest:** None.
4. **Correspondence:** None.
5. **Correspondence received after the circulation of the agenda:**
 - 5.1. **British Playing Fields Association Subscription for 12 months, request to continue subscription.** Agreed.
 - 5.2. **Information from the Bucks County Council Pension Fund about the increases for 2017/18, 2018/19 and 2019/2020.** Noted. Clerk had made representations to Bucks County Council regarding the timing of this information as the budgets have already been set for 2017/18.
6. **Clerks Report:** Noted.
7. **Current Matters.**
 - 7.1. **To discuss a five year business plan:** Cllr Gill had requested a working party to put together a 5 year plan for the council. Waltham Abbey Town Council 5 year plan had been circulated as a guidance document. Cllr Bray agreed to join the working party. Cllr Gill to circulate a date for the first meeting. **Action Cllr Gill.**
 - 7.2. **To update on the progress of the neighbourhood plan – finance:** The Parish Council must, by 28 February, send to Groundworks UK details about how the neighbourhood plan grant has been spent. The Clerk will provide the details as well as explanations about why we will overspend the grant money. We have also been informed by the planning consultant that the budget will not include the two consultation days in CSG and Jordans. Clerk will check to see if there is enough money in the budget to cover the planning consultant attending for two days. **Action the clerk.**
 - 7.3. **To discuss the creation of a grant awarding policy:** The clerk had produced a document for discussion regarding the awarding of grants. Cllr Long will make the relevant amendments to be circulated to full council. **Action Cllr Long.**
 - 7.4. **To discuss the '1 hour free' parking at Blizzards Yard Car Park:** Cllr Gill and Cllr Bray had been to a selection of high street shops to ask about their support for '1 hour free' parking at Blizzards Yard Car Park. Some of the shops were in favour whilst others did not benefit from the scheme as most of their customers need longer than 1 hour. It was agreed that the clerk would send a letter to the larger businesses in the village to ask for support for 2016/17. In June 2017 we will circulate a survey to see if the parishioners want to retain the

'1 hour free' and depending on the results will either continue with the scheme or revert to payment for the full parking period. The clerk to find out whether Chiltern District Council who control the car park would allow a sponsorship notice to be included in the car park.

Clerk also to find out how other parish councils fund their free hour. **Action the clerk.**

8. Highways and Road Safety.

9. Financial references from other committees: Payment for the hire of a siding out machine to enable us to carry out the devolved services functions of siding out. Ref OS&A 45/16-7.1

10. Payment of Accounts: Accounts for January 2017 were agreed in the meeting. Cheques were signed.

11. Items for future agendas: Blizzards Yard Car Park, Business Plan update.

12. Date of next meeting: Monday 20 March 2017 at 8pm

The meeting ended at 9.43 p.m.