

# Chalfont St Giles Parish Council

*Helen Griffiths, Clerk to the Council*

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23/18

To the Chairman and members of the Finance & General Purposes Committee

You are hereby summoned to attend a meeting of the Finance and General Purposes Committee which will be held at 8.00 p.m. on Monday 21 May 2018 in the Gardens Association Hall, School Lane, when the business set out below is to be transacted.

## **AGENDA**

### **Public Forum.**

- 1. Election of a chairman**
- 2. Election of a vice chairman**
- 3. Apologies for absence.**
- 4. Minutes of the meeting held on 23 April 2018 report 17/18.**
- 5. Declarations of Interest.**
- 6. Correspondence:**
- 7. Correspondence received after the circulation of the agenda.**
- 8. Clerks Report.**
- 9. Current Matters:**
  - 9.1. To adopt the Asset Register and Risk assessment.**
  - 9.2. To discuss the final internal auditors report.**
  - 9.3. To agree and sign the external auditors report.**
  - 9.4. To discuss the aged debt re Street Light in Miltons Field.**
  - 9.5. To discuss the amendments to the war memorial.**
  - 9.6. To agree signatories for banking mandates.**
  - 9.7. To agree the direct debits and standing orders for the council.**
  - 9.8. To agree the legislation for grants awarded 2017/18**
  - 9.9. To discuss the next steps for footpath improvements in Bottrells Lane**
  - 9.10. To discuss staff salaries and staffing issues**
  - 9.11. To agree wording for the Village Improvement and Enhancement Fund policy.**
- 10. Payment of Accounts:** Accounts for April 2018
- 11. Items for future agendas.**
- 12. Date of next meeting:** Monday 25 June 2018 at 8pm

16 May 2018

*Helen Griffiths* Clerk to the Council

In accordance with the Openness of Local Government Bodies Regulations Act 2014, all non-confidential supporting documentation is available to view from the Parish Council Offices.